



General Elections to Lok Sabha, 2024

40 Asansol PC TRAINING ON COUNTING PROCESS (for EVM and PB Counting Personnel)

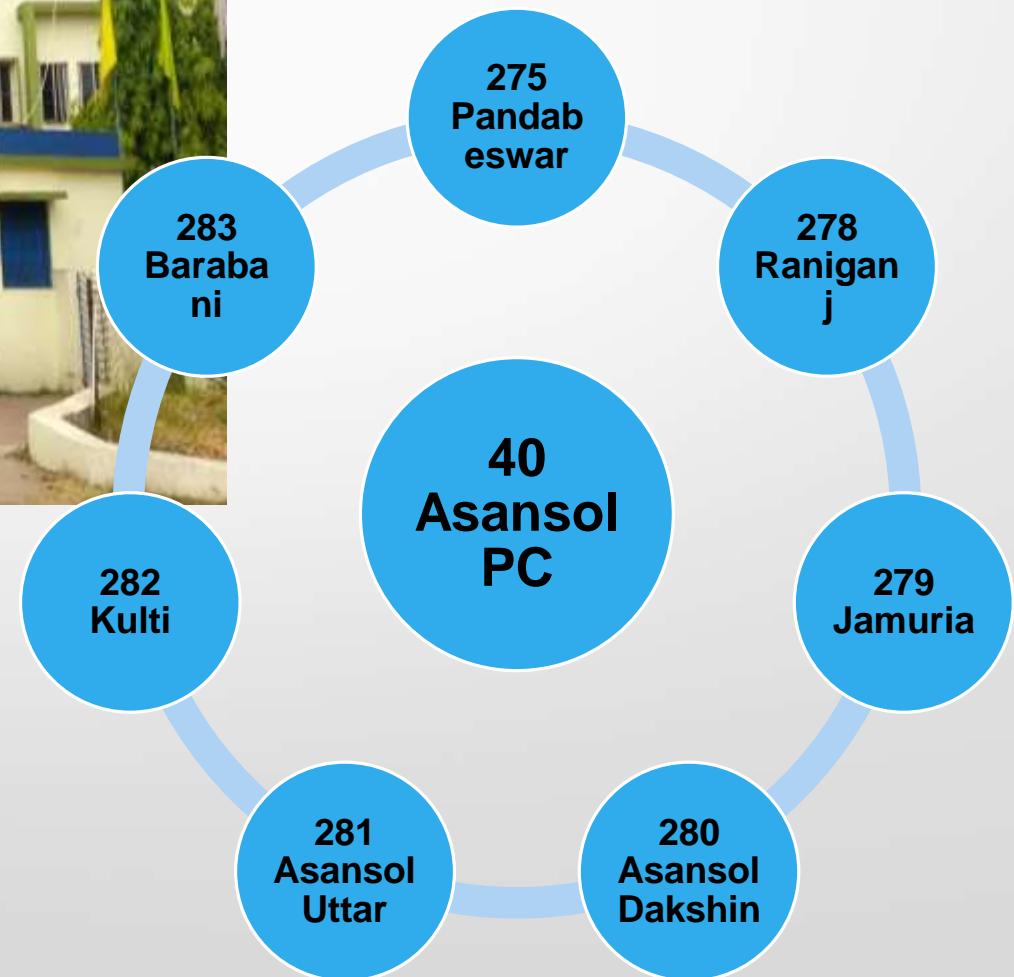
Rabindra Bhawan, Asansol
27th May, 2024

40 Asansol PC

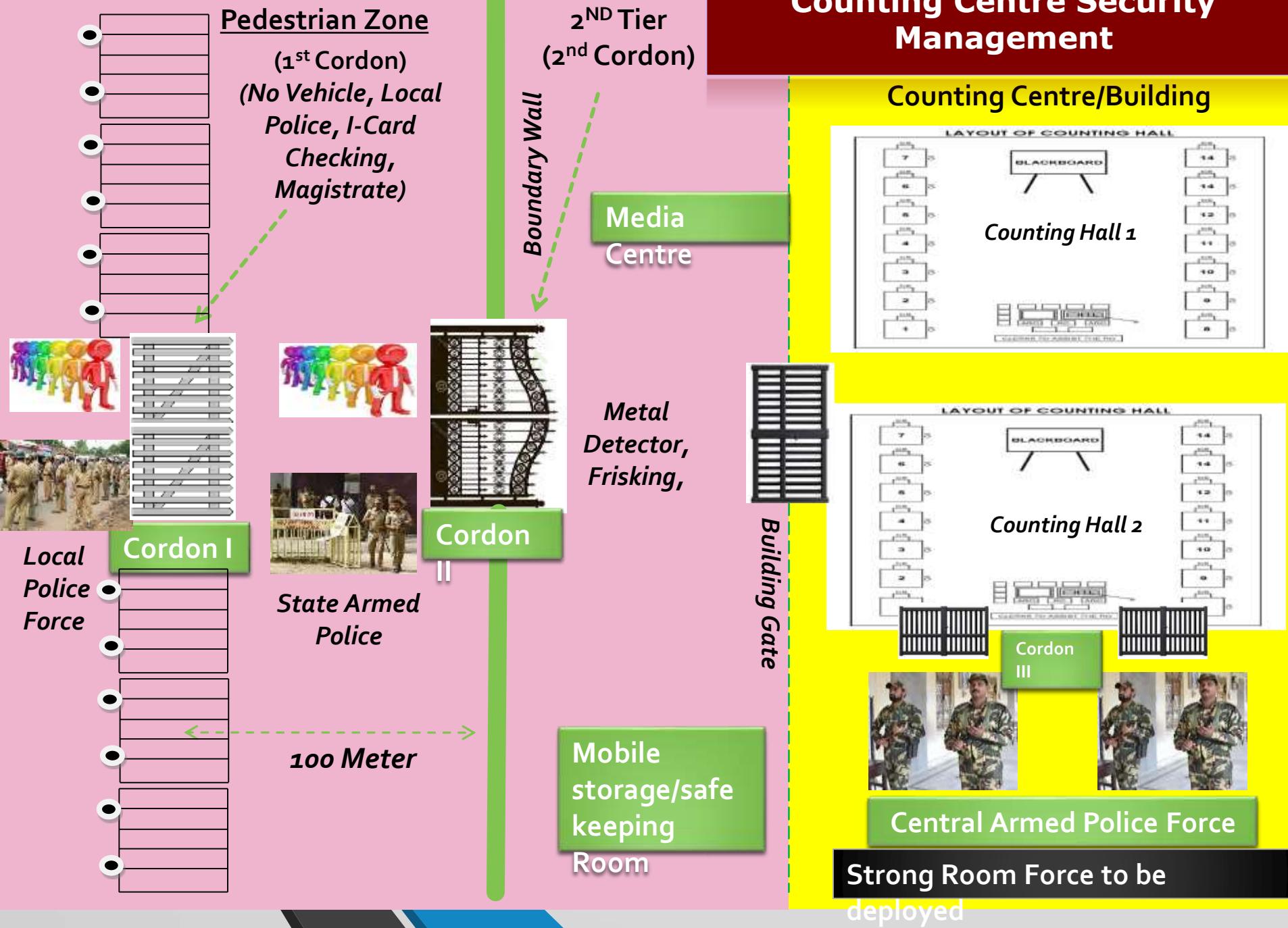
Counting Venue: Asansol Engineering College, Asansol



Date of Counting: 04.06.2024



Counting Centre Security Management



Room Wise Counting Table Arrangement
Name of Building: A- Block [Main Building]

Sl no	AC Segment	Floor No	EVM Counting			Postal Ballot Counting		Sealing	Total Tables
			Room No.	Table no.	No. of Counting Tables	Room No.	No. of Counting Tables		
1	275 Pandabe swar	1 st Floor	A 107	1 to 9	9+1 (Compilation)	Cultural room	2	1 (Corridor)	21+1
			A 104	10-18	9				
2	279 Jamuria	2 nd Floor	A 202	1 to 9	9+ 1 (Compilation)	A 203	2	1 (Room A206)	21+1
			A 209	10-18	9				
3	278 Raniganj	3 rd Floor	301	1 to 10	10+ 1 (Compilation)	309	2	1 (Room 311)	23+1
			303	11 to 20	10				

Name of Building: New Academic Building

SI no	AC Segment	Floor No	EVM Counting			Postal Ballot Counting		Sealing	Total Tables
			Room No.	Table no.	No. of Counting Tables	Room No.	No. of Counting Tables		
1	282 Kulti	Ground Floor	101	1 to 12	12+ 1 (Compilation)	Gallery 5	5	1 (Corridor)	26+1
			Gallery 4	13 to 20	8				
2	281 Asansol Uttar	1 st Floor	201	1 to 14	14	208	3	1 (Corridor)	30+1
			203	15 to 26	12+ 1 (Compilation)				
3	280 Asansol Dakshin	2 nd Floor	308	1 to 14	14+ 1 (Compilation)	310	2	1 (Corridor)	29+1
			309 A	15 to 26	12				
4	283 Barabani	3 rd Floor	408	1 to 14	14+1 (Compilation)	410 B	3	1 (Corridor)	26+1
			410 A	15 to 22	8				

Counting Tables (EVM) : 150
 Compilation at ARO level: 07
 Counting Tables (PB): 19
 Sealing: 07
 ETPBS Scanning : 01
Total: 184
Returning Officer's Table: 01

Randomization

- Counting Personnel are selected through randomization software of CEO, WB
- First Randomization: 22/05/2024
- Second Randomization (AC assignment): 02/06/2024
- Third Randomization (Table assignment): 04/06/2024 (at 5.00 am)

Training

- First Training: 27/05/2024
- Second Training: 02/06/2024

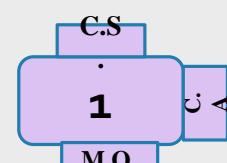
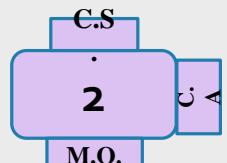
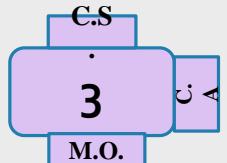
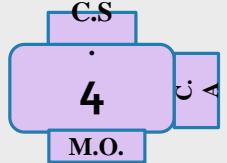
Reporting for Duty

- Date : 04/06/2024 (Tuesday)
- Reporting Time: 6:00 AM

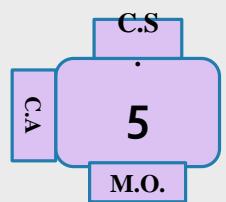
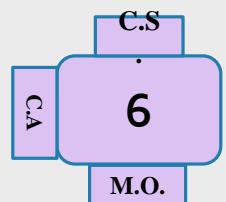
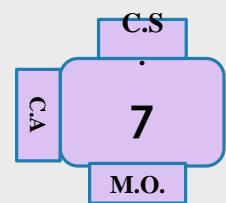
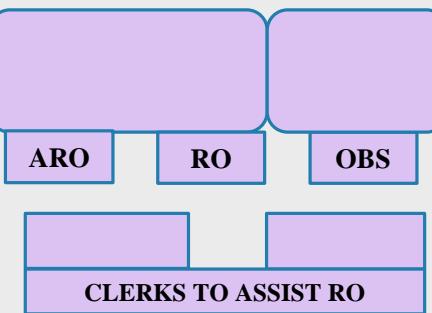
- Counting Personnel must carry his/her Second Appointment letter (given after Second Randomization) and his/her Identity Card given by DEO
- Every person will be frisked at the gate by the Police Personnel
- No person, either counting personnel or counting agent (other than Observer and Officers allowed by CEO, WB) is allowed to carry mobile, i-pad or any other electronic gadget which is capable to take video or audio (except for officials use) in the counting venue
- Drinking Water will be provided in the venue

Model Layout of Counting Hall

COUNTING AGENTS OF CANDIDATES



C.S.: Counting Supervisor
C.A.: Counting Assistant
M.O.: Micro Observer



COUNTING AGENTS OF CANDIDATES

PRIORITY OF SEATING IN COUNTING HALL

(subject to seating capacity)

1. Agents of candidates of recognized national parties

2. Agents of candidates of recognized state parties

3. Agents of candidates of recognized state parties of other states permitted to use reserve symbol

4. Agents of candidates of registered unrecognized parties

5. Agents of Independents Candidates

DISCIPLINE & DECORUM IN COUNTING HALL

Agents to keep seated at allotted table.

Agents shouldn't be allowed to move about hall.

Only one person – either candidate or agent to be present at a table on behalf of contesting candidate.

If RO doubts any person he can have him/her searched, even if they possess valid authorization letter.

CAPF officials posted at doors of counting hall.

No one can enter or leave hall without RO's permission.

RO can send anyone out of hall if they disobey RO's orders.

PERSONS ALLOWED INTO COUNTING HALL

Counting supervisors and assistants

Persons authorized by ECI

Public servants on duty in connection with election

Candidates, their election agents and counting agents

Every body inside the counting hall shall have to display his I-card on his/her person.

Police personnel, whether in uniform or plain clothed, NOT allowed. Must remain outside and can enter only when called by RO to come to control

Ministers, State Ministers, Dy. Ministers of Union & state unless they are candidates

The above cannot be appointed as election or counting or polling agent of candidate as they require security

Counting agents cannot enter unless/he has submitted 2nd copy of appointment letter after completing and signing declaration

ECI NO. 470/INST/2014-EPS Dated: 13th May, 2014 : Contesting candidates who are **SPG protected** to be accompanied inside the counting hall with one SPG personnel in plain clothes with "**one concealed arms.**"

Counting Personnel/Agent at each table

Personnel	Category	EVM Counting	ETPBS/ Postal Ballot Counting
Counting Supervisor	Govt employees (Gazetted or equivalent)	1	1
Counting Assistant	Govt employee	1	2
Micro Observer	Central Govt/Undertaking employee	1	1
Counting Agent	As will be appointed by the Candidate through Form 18 (above 18 yrs of age)	1	1

Staff for Counting Observer: for each AC

Personnel	Work assigned
One Addl. Counting Staff (CA)	Random checking of two EVMs per round
Addl. Counting Staff (officers)	VVPAT Counting Booth (VCB)
1 st Micro Observer	Keep watch over the data entry in computer
2 nd Micro Observer	Re-check the printouts of Form 17C Part II

Form 18: Appointment of Counting Agents

Conduct of Elections Rules, 1961
(Statutory Rules and Order)

FORM 18

[See rule 52(2)]

Appointment of Counting Agents

Election to the..... from the..... constituency.

To

The Returning Officer,

I,..... *a candidate/the election agent of..... who is a candidate at the above election, do hereby appoint the following persons as my counting agents to attend the counting of votes at.....:

Name of the Counting agent	Address of the counting agent.
----------------------------	--------------------------------

- 1.
- 2.
- 3.
- etc.

We agree to act as such counting agents

Signature of *candidate/election agent.

- 1.
- 2.
- 3.
- etc.

Place.....

Signature of counting agents.

Date.....

DECLARATION OF COUNTING AGENTS
(*To be signed before the Returning Officer*)

We hereby declare that at the above election we will not do anything forbidden by section 128\$ of the Representation of the People Act, 1951 (43 of 1951), which *we have read/has been read over to us.

1.....

2.....

3.....

etc.

Date.....

Signature of counting agents.

Signed before me.

Date.....
Officer.

Returning

*Strike off the inappropriate alternative.

\$Section 128 of the Representation of the People Act, 1951:-

"128. *Maintenance of secrecy of voting.*—(1) Every Officer, clerk, agent or other persons who performs any duty in connection with the recording or counting of votes at an election shall maintain and aid in maintaining, the secrecy of the voting and shall not (except for some purpose authorised by or under any law) communicate to any person any information calculated to violate such secrecy.

(2) Any person who contravenes the provisions of sub-section (1) shall be punishable with imprisonment for a term which may extend to three months or with fine or with both."

POSTAL BALLOT COUNTING

1. Opening of covers
2. Rejection of Postal Ballot
3. Rejection of 13 A
4. Recording of PB
5. Important points

Section 128 of The Representation of the People Act, 1951

ভোটপ্রাপ্তির গোপনীয়তা বজায় রাখা

(১) কোনো নির্বাচনে ভোটপ্রাপ্তি বা ভোটগণনার কাজে দায়িত্বপ্রাপ্ত সকল আধিকারিক, করণিক, এজেন্ট বা অন্য কোনো ব্যক্তি ভোটের গোপনীয়তা বজায় রাখতেন ও রাখতে সাহায্য করবেন এবং আইনমতো প্রাধিকারপ্রাপ্ত কোনো ব্যক্তিকে কোনো বিশেষ উদ্দেশ্য ছাড়া এই গোপনীয়তা বিপ্লিত করার মতো কোনো তথ্য জানাবেন না।
মনে রাখতে হবে যে, রাজ্যসভার এক বা একাধিক আসন পূরণের জন্য অনুষ্ঠিত নির্বাচনের কাজের সাথে যুক্ত আধিকারিক, করণিক, এজেন্ট বা অপর ব্যক্তির ক্ষেত্রে এই উপ-ধারার সংস্থানগুলি প্রযোজ্য হবেন।

(২) কোনো ব্যক্তি যদি (১) নং উপ-ধারার নির্দেশগুলিকে লঙ্ঘন করেন, তিনি কারাদণ্ডে দণ্ডিত হবেন ও এই কারবাস তিন মাস পর্যন্ত হতে পারে বা তাঁর জরিমানা হতে পারে বা কারাবাস ও জরিমানা উভয়ই হতে পারে।

Maintenance of secrecy of voting:

1. Every officer, clerk, agent or other person who performs any duty in connection with the recording or counting of votes at an election shall maintain, and aid in maintaining, the secrecy of the voting and shall not(except for some purpose authorised by or under any law) communicate to any person any information calculated to violate such secrecy.
Provided that the provisions of this sub-section shall not apply to such officer, clerk, agent or other person who performs any such duty at an election to fill a seat or seats in the Council of States.
2. Any person who contravenes the provisions of sub-section (1) shall be punishable with imprisonment for a term which may extend to three months or with fine or with both.

Counting of votes received through Postal ballots

As each cover is opened, take out declaration in Form 13A and inner cover “A” in Form 13B. If declaration in Form 13-A is not found, reject the postal ballot

Scrutinize Declaration

Reject if not duly signed/attested by competent authority

Each rejected cover to be endorsed suitably; Such declaration 13 A & inner cover (Form 13B) be put back in cover i.e. Form 13C. Then....

Also reject the PB if substantially defective or Serial Number in Form 13 A and inner cover ‘A’ in 13 B does not match.

All such covers to be kept separately in an envelope and sealed with particulars i.e. the name of the constituency, the date of counting and brief description noted on top for easy identification

All OK declarations to be kept together in a separate larger cover 'B' and sealed so that secrecy of ballot is not violated

Now open 13 B and scrutinize Postal Ballot Paper and take decisions.

All these must be done before cover in Form 13B containing ballot paper is opened

Count valid votes and credit each candidate with votes given to him

Calculate total number of votes received by each candidate

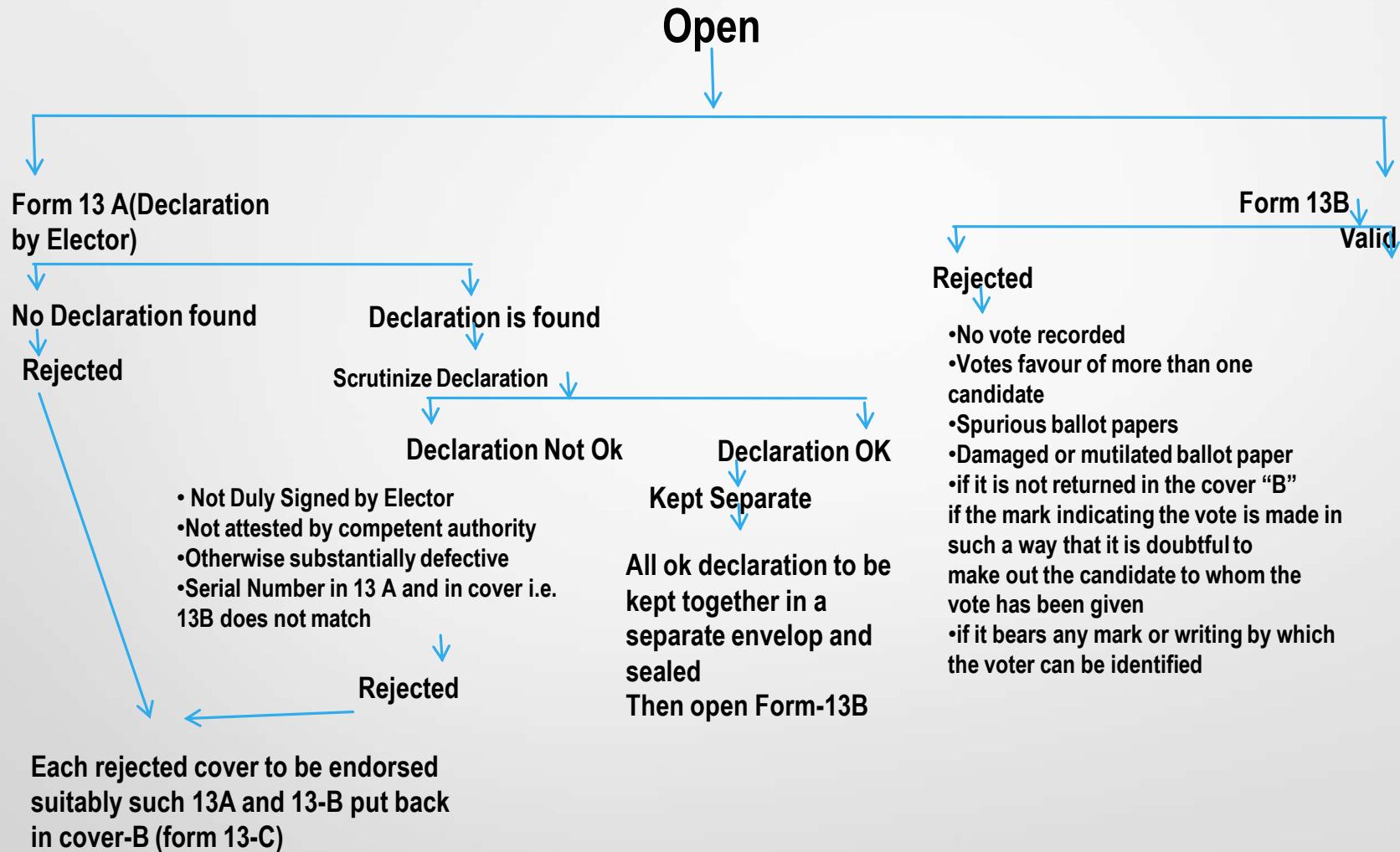
This should be carefully entered in Result Sheet in Form 20 at appropriate column.

Particulars (name of constituency, date of counting, brief description of contents) on sealed packet

All valid and rejected PBs to be bundled, packed, sealed with your seal, candidates' seal if they wish and then ECI Secret seal

Announce the result aloud of the PB round for information of candidates

All Cover B in Form 13C Containing postal Ballot papers



**COVER
'B'**

O.I.G.S
FORM 13-C
COVER-B

*****SERVICE
UNPAID**

(To be used at an election to the House of the People or the Legislative Assembly of a State)

(See Rule 23(1) (c) of the Conduct of Election Rules, 1961)

("Every officer under whose care or through whom a postal ballot paper is sent shall ensure its delivery to the addressee without delay-Rule 23(4) of the Conduct of Election Rules, 1961")

**ELECTION-IMMEDIATE
POSTAL BALLOT PAPER**

For* _____ Constituency
(NOT TO BE OPENED BEFORE COUNTING)

To,
The Returning Officer

** _____

Signature of sender _____

* Returning Officer to insert here the name of the appropriate Parliamentary/Assembly Constituency.

** Returning Officer to mention here his full postal address.

*** Strike off in case of an elector who is employed under the Government of India in a post outside India.

→ It is necessary to give address of the RO here. Please take care that the address given here is that of RO of the Assembly Constituency where you are registered as a voter.

The envelope is white colour for Lok sabha election

Do not forget to put signature of employee / Applicant here

FORM 13-B

[See rule 23 (1) (b)]

COVER A

NOT TO BE OPENED BEFORE COUNTING
ELECTION

**COVER
'A'**

To the* _____

POSTAL BALLOT PAPER

Serial number of ballot paper _____ ←

It is mandatory to mention here the serial number of ballot paper *by RO*, issued to Voter in this space

* Appropriate particulars of the election to be inserted here.

The envelope is white colour for Lok sabha election

Postal Ballot Paper is rejected if:

1. No vote is recorded
2. Votes given for more than one candidate
3. It is spurious ballot paper
4. It is damaged/ mutilated that its identity as genuine can not be established
5. Not returned in the cover 'B' sent along with it to elector by RO
6. Marked/ indicated in such a way that it is doubtful for which candidate vote has been given
7. It bears mark apart from vote or writing by which voter can be identified

01-Purola (S.C) AC/2017 Gen.
POSTAL BALLOT PAPER

Electoral Roll Part No.....
Serial No. of Elector.....

S.No.

01-Purola (S.C) AC/2017 Gen.
POSTAL BALLOT PAPER

S.No.

1— मालचन्द
Malchand



β

2— राजकुमार
Rajkumar



α

3— रामलाल
Ramlal



γ

4— दुर्गेश्वर लाल
Durgeshwar Lal



θ

5— इनमें से कोई नहीं
None of the Above



Counting of votes received through Postal ballots

- There is no particular mark as per law to be made by voter to record vote on PB
- Any mark is valid if it is clear beyond reasonable doubt in favor of which candidate vote has been given
- It should not be rejected if mark has been made more than once to clarify choice

Counting of votes received through Postal ballots

- PB will not be rejected merely on the ground that the attesting officer has not put his seal on the declaration, if all relevant details of attesting officer have been mentioned
- The PB will also not be rejected on the ground that the sender has not put his signature on the outer cover 'B' (Form- 13-C) if the identity of the sender is verifiable on the basis of his declaration in Form -13-A
- Sealing of packets should be done using RO as well as Commission's secret seal. Candidates also allowed to use their seals.

Defective Declaration in 13 A

- If the declaration (Form 13-A) is not found inside the cover “B” in Form 13-C
- If the declaration has not been duly signed by the elector or has not been duly attested by an officer competent to do so or is otherwise substantially defective
- If the serial number of the ballot paper appearing on the declaration in Form 13A is different from the serial number as endorsed on the inner cover “A” in Form 13-B

**Declaration to be filled up by the Elector with Attestation of the Gazetted Officer and to sent
Returning Officer along with Postal Ballot**

FORM 13A

Declaration by Elector

(See rules 23(1)(a) of the Conduct of Elections Rules, 1961)

Election to the ** House of the People from the _____ Constituency
Legislative Assembly

Number and Name of the
Constituency

(This side is to be used Only when the elector signs the declaration himself)

I hereby declare that I am the elector to whom the postal ballot paper
bearing serial number _____ has been
issued at the above election.

very important to
record here the serial
no of P.B.

Signature of elector

Signature of elector/
employee /applicant

Date _____

Address _____

Attestation of Signature

The above has been signed in my presence by _____ (elector)**
who is personally known to me /has been identified to my satisfaction
by _____ (identifier) who is personally Known to me.

Signature of identifier, if any.

Address _____

***Signature of Attesting Officer**

Signature and details of
gazetted officer, who
should be competent to
attest this under Rule 24,
sub rule of conduct of
Election Rules 1961

Designation _____

Address _____

Date _____

****Strike off the inappropriate alternative.**

* In case of a voter on election duty, any gazetted officer or the persiding officer of the polling station in which he/she is posted on Election duty.

**FORMAT FOR RECORDING OF TALLY OF VOTES POLLED BY POSTAL
BALLOT PAPER WHEN COUNTED IN MORE THAN ONE TABLE**

Name of State /UT :

Table No. _____

No. & Name of Parliamentary/Assembly Constituency :

Round No. _____
(if applicable)

No. of Postal Ballots supplied to this
Counting Table for counting _____

Name of candidate	Party Affiliation	Number of votes polled
1.		
2.		
3		
4.		
5.		
6.		
7. NOTA		
8. Rejected votes		
TOTAL		

Place : _____

Date: _____

Signature of Counting Supervisor

Name & Signature of candidate/election agent/counting agent present

1.
2.
3.
4.
....

Signature of ARO

ETPBS

ETPBS will be scanned separately

**Ballot Papers will be counted at the
Postal Ballot Counting Tables**

General Election to 40 Asansol Parliamentary Constituency, 2024
Proceeding of counting of votes of Postal Ballot Papers

Date of Counting:

Counting Venue:

No. & Name of the Parliamentary Constituency:

Counting Hall No:

Counting Table No/s:

As per the requirement of Rule 54A of C.E Rules, 1961, the postal ballots were taken up for counting first at the scheduled time i.e. 8.00 am. The RO/ARO in charge of the hall readout the provision of Section 128 of the Representation of the People Act, 1951. The Hall in-Charge explained and demonstrated the requirement of a valid declaration to all counting personnel,.....no of covers of PBs received by the RO upto the hour fixed for commencement of counting were brought before the RO/ARO and were opened one after another. On opening the cover "B" in Form 13C, two documents, first the declarations by the voters in Form 13A were checked and verified. The declarations which got rejected were endorsed by the RO/ARO and put back in larger Cover 'B' in Form 13 C and sealed in due manner. The declarations in Form 13A which were accepted were sealed as well. Thereafter, the remaining covers 'A' in Form 13B were opened and validity of the ballot papers are decided by the RO/ARO. The valid ballot papers were then counted, candidate wise and result was noted in part II of the Form 20. All valid and rejected postal ballots were separately bundled and kept together in a packet and sealed with the Seal of the RO, Candidates.

#1..... No. of Covers of PBs received after the appointed time of counting were rejected and sealed separately.

Counting of postal votes in this round is completed as none raised any objection and all Counting Agents expressed satisfaction on process of counting at this table.

Sl. No.	Name of Candidates	Signature of Counting Agents
1.	A	

Date: 04.06.2024

Place:

Signature of Counting Micro Observer

Signature of the Counting Supervisor

COUNTING OF VOTES IN EVM

1. Process
2. Description through pictures
3. 17c Part II
4. Check by observer
5. Result noting

- **Provided at every counting table:**

Blue ballpoint pen

Paper knife

Two sheets of paper

Carbon Paper

Part II of Form 17-C (Pre printed)

Round wise movement sheet of EVMs

Model proceeding (table wise & round wise)

Some Stationery items

- Preprinted Format for recording of votes secured by each candidate and NOTA by additional counting staff/ Micro observer.
- Sealed power packs of EVMs to be used in case of battery failures.

COUNTING PROCESS

- Hall in Charge and Counting Supervisor will check the Appointment letters of Counting Agents and their table assignment
- Hall in Charge will read out the provisions of section 128 of R P Act 1951 and Collect signed copy of Form 18 from Counting Agents
- EVM counting starts, after commencement of postal ballot counting
- Only CUs and envelopes containing Form 17 C shall be brought to the table as per EVM Movement Sheet
- Counting Supervisor will send requisition slip to strong room through Hall in Charge as per EVM movements sheet

COUNTING PROCESS

- One senior officer to monitor the movement of CUs from strong Room to Counting Hall, one round after another, then to sealing place
- Only after completion of one round in all respect, CUs of next round will be moved to counting hall
- An account on such distribution of CUs shall be kept and brought to the notice of RO time to time
- Placing of CUs & sealed Form 17 C in counting table as per EVM Movement Sheet
- Check the CU from its address tag, show to Counting Agents and read aloud

COUNTING PROCESS

- Remove the address tag from the box
- Allow the counting agents to verify unique numbers of CU, Pink Paper Seal, Outer Paper Seal and Green Paper Seal
- Switch 'on' the control unit and after display ends press "Total" button
- Check with 17 C (Point no 6) with total votes in CU and read out aloud
- Open the outer cover of the 'Result' section.
- Check Special Tag and Green Paper Seal
- Ascertain result from CU
- Fill up of pre-printed Form 17 C Part II (in duplicate using carbon paper) with signatures of Counting Supervisors
- Write in ink "*we, hereby, certify that CU No (s) is/are the same which were used in the polling station no*"

COUNTING PROCESS

- Take signature of Counting Agents on both copies of 17 C (Part II)
- Staple one copy with original 17 C and send to Hall in Charge for data entry
- Send second copy for photocopying and give one copy to each counting agent under receipt
- Prepare table wise proceedings with signatures of counting agents
- The carbon copy (second copy) and the proceedings should be stapled together round wise and keep in the envelope provided
- Switch off the CU
- Place CU in its Box and knot the address tag again
- Send CU for sealing under intimation to Hall in Charge

Draft Proceedings of Counting of Votes
General Election to 40 Asansol Parliamentary Constituency, 2024
Proceeding of counting of votes at EVM counting tables

Date of Counting: **04.06.2024**

Counting Venue: **Asansol Engineering College, Asansol**

No. & Name of the Parliamentary Constituency: **40 Asansol PC**

Counting Hall No:

Counting Table No:

Round No:

No. & Name of Polling Station:

Counting of votes commenced at the counting table after ensuring from the address tags and Form 17C that the Control Unit is the same one which was actually used at that particular polling station. As the seals of the Control Unit viz. Pink Paper Seal, Green Paper Seal were checked by the Counting Agents present in the counting hall and found to be intact, the seal of the outer cover of the Result Section was opened after removal of the Green Paper Seal. Further, after checking the particulars of the Special Address Tag and its intactness, the Control unit is switched on and the Result button is pressed.

As the result is displayed in the display panel, candidate wise result is noted down in the preprinted Form 17C (Part II) in duplicate by the Counting Supervisor. The signatures of the Counting Agents are taken in the Form 17C (Part II). After the result has been noted, the cover of the Result Section is closed and Control Unit is switched off. The original copy of Form17C (Part II) is sent for tabulation and the carbon copy is sent for photocopying for distribution of the same to the Counting Agents. The Control Unit is sent for sealing.

#1 After pressing the Result button, it was found that the Control Unit was not displaying any result, then the Control Unit was kept back in the carrying case and information was sent to the Returning Officer for further necessary action from his end.

#2 After pressing the Result button, it was found the Control Unit was not displaying any result due to non-pressing of Close button by the Presiding Officer in the polling station at the close of poll, then the Control Unit was kept back in the carrying case and information was sent to the Returning Officer for further action from his end.

Counting of votes in this round is completed as none raised any objection and all Counting Agents expressed satisfaction on process of counting at this table.

Sl. No.	Name of Candidates	Signature of Counting Agents
1	A	

Date: **04.06.2024**

Place: **Asansol**

Signature of Counting Micro Observer

Signature of the Counting Supervisor

EVM – Counting

No strip seal



Open the SEALS of the RESULT Section



Open the Result Section
Outer Door



DO NOT OPEN THE
INNER DOOR!!

EVM - Counting

Open the bottom compartment of the Control Unit and **Switch ON** Power

If Voltage of the Power Pack is weak there may not be any display OR display shows "CHANGE BATTERY". Change the Battery after permission from RO.

Close the bottom compartment



EVM – Counting – Piercing of Paper seal

Pierce the
Green Paper
seal over
RESULT
Button to
reach
RESULT
button.



Changed green paper Seal

EVM – Counting – Display of RESULT

Press **Result** and note down the RESULT in given format



EVM IS ON
ECI

DTE 11-03-17
TME 07-40-10

SL NO-715492

CANDIDATES
05

BATTERY
HIGH

COMPUTING
RESULT

POLL RESULT
PDT 04-02-17

PST 07-04-00
PET 17-41-00

SL NO-715492

CANDIDATES
05

TOTAL POLLED
VOTES -905

CANDIDATE-01
VOTES -204

CANDIDATE-02
VOTES -349

CANDIDATE-03
VOTES -149

CANDIDATE-04
VOTES -164

CANDIDATE-05
VOTES -039

END

EVM – After the RESULT

After the counting is over
Switch OFF the Control
Unit

Keep the Control Unit in
respective Carrying case
and store in Strong Room



EVM COUNTING

Switch "ON"
Control Unit

Pierce Paper
Seal over Result
& Press Result

Switch "OFF"
the Control
Unit

Note down in "Part II-Result
of Counting" of 17C-
Duplicate using Carbon
Paper

Other 17C
Part II
Photocopy -
to all agents

17C Part II
to RO/ARO
for
compilation

Counting Supervisor will keep
2nd Copy of 17C Part II

Put it in envelope
& Seal it

In case of post-2006 EVMs

COMPUTING RESULT

POLL RESULT
PDT _____

PST _____
PET _____

SL NO. - _____

CANDIDATES
6

TOTAL POLLED
VOTES - 758

CANDIDATE - 01
VOTES - 109

CANDIDATE - 02
VOTES - 59

CANDIDATE - 03
VOTES - 77

CANDIDATE - 04
VOTES - 50

ANNEXURE XIII
(CHAPTER XXX, Para 1.4)
"Form 17C
[See Rules 49S and 56C(2)]

PART I. – ACCOUNT OF VOTES RECORDED

Election to House of the people/Legislative Assembly of the State/Union Territory, West Bengal, from
26, Sikkim Constituency.

Number and Name of Polling Station : 22, Baghajatin Primary School
 Identification Number of Voting Control unit 67 04101
 Machine used at the Polling Station: Balloting unit Ur 18342
 Printer (if used) 3099

1. Total number of electors assigned to the Polling Station	<u>995</u>
2. Total number of voters as entered in the Register for Voters (Form 17A)	<u>763</u>
3. Number of voters deciding not to record votes/ refused to vote	<u>02</u>
4. Number of voters not allowed to vote under Rule 49M	<u>01</u>
5. Test votes recorded under Rule 49MA(d) required to be deducted-	
(a) Total number of test votes to be deducted : Total No.	<u>02</u>

SI. No.(s) of elector(s) in Form 17A 17 2 200

(b) Candidate(s) for whom test vote(s) cast :

Sl. No.	Name of Candidate	No. of votes
1	A	0
2	B	01
3	C	0
4	D	0
5	E	0
6	F	0
7	G	01
8	H	0
9	None of the Above	0
	Total	<u>02</u>

6. Total number of votes recorded as per voting machine: 760
 7. Whether the total number of votes as shown against items 6 tallies with the total number of votes as shown against item 2 minus number of votes deciding not to record votes as against 3 minus number of voters as against item 4 (i.e. 2-3-4) or any discrepancy noticed: Yes, tallied
 8. Number of voters to whom tendered ballot papers were issued under rule 49P: 03

9. Number of tendered ballot papers.

Sl. No.	Total	From	To
Received for use	20	00421	00440
Issued to electors	03	00421	00423
Not used and returned	17	00424	00440

10. Account of paper seals

(1)	Paper seals supplied for use:	Total No.....(3) Sl. No. from AA009788- AA009790
(2)	Paper seals used	Total No.....(1) Sl. No. from AA009787
(3)	Unused paper seals returned to Returning Officer	Total No.....(2) 2..... Sl. No. from AA009789 to AA009790
(4)	Damaged paper seal, if any, Returning Officer	Total No.....Nil Sl. No. (3) from to 4..... 5..... 6.....

Date XX.XX.XXXX
Place..... XX.XX.....

Signature of Polling Agents

Signature of Presiding Officer
Polling Station No. 22/26

Baplegatin Primary School

PART II- RESULT OF COUNTING

Sl.No. of candidate	Name of candidate	Number of votes as displayed on control unit	Number of test votes to be deducted as per item 5 of Part I	Number of valid votes.
(1)	(2)	(3)	(4)	(5)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Pre printed with candidates names

Total

Whether the total number of votes shown above tallies with the total number of votes shown against item 6 of Part I or any discrepancy noticed between the two totals.

Place.....

Date.....

Signature of Counting Supervisor

Write in ink: "we, hereby, certify that CU No (s) is/are the same which were used in the polling station no....."

Name of candidate/election agent/counting agent

Full signature

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Place.....

Date.....

Signature of Returning Officer

17 C (Part II)

51/8/7/2019-EMPS dt. 22.05.19

Before taking signatures of candidates/their agents/counting agents in part II of form 17C in the space between Counting Supervisor's signature and signatures of candidates/their agents/counting agents, write in ink ...

“we, hereby, certify that CU No (s) is/are the same which were used in the polling station no”

Cross checking by observer

- Observer randomly select 2 EVMs of each round
- Additional counting staff to assist the observer

- If any discrepancy is found –
 - a) Result of the round of each table shall be re-verified from the EVM
 - b) Staff will be removed – severe disciplinary action
 - c) Result of such staff in previous rounds would be checked

Counting of votes recorded in EVMs

Proforma for recording of Votes by Additional Counting Staff

PROFORMA FOR RECORDING OF VOTES BY ADDITIONAL COUNTING STAFF

No and Name of A.C. –

Round No.-

Table No.-

C U Number:

Polling Station Number:

SN.	Name of Candidate (Pre-Printed)	No. of votes recorded

Pre printed
with
candidates
names

Date:

Signature of Addl. Counting staff (With full name)

*** To be handed over to the Observer only.**

Trend_Result

- Polling Station-wise round-wise Statement.
- Both Computer/Manual entry – cross checking.
- Both RO and Observer to get satisfied and signed
- Thereafter RO should announce the result of the round/display on Blackboard/ Whiteboard.
- Copy of Trend Result of each round to –
 - a) All Candidate/Election agents
 - b) Media Room
 - c) Communication Room for uploading on Encore
 - d) To the CEO

Counting of votes recorded in EVMs

Round wise statement proforma

Annexure for tabulating Trends/Results

Number & Name of Constituency _____ Round Number _____ Date _____

Table No.	1.	2.	3.	4.	5.	6.	Total	Brought from Previous Round	Cumulative Total
Polling Booth No.									
Sl No	Name of Candidate								
Rejected Vote									
Total Vote									
	Initial of RO								
	Initial of Observer								

Important:

1. All Over writings/cutting should be certified by observer.
2. Polling station Number whose votes are counted should be indicated below the table Number.
3. A copy of this is to be kept by observer in a separate folder for cross checking later.

SPECIAL CIRCUMSTANCES

1. CLOSE not pressed
2. Result not retrieved
3. Non CRC/Non removal of Mock poll slips

CLOSE button not pressed at the end of the poll

Take the following action during counting of votes, in the presence of candidates/their authorized agents, under videography:

Press ‘TOTAL’ button of the CU to see total votes polled in the CU. If total votes polled in the **CU tally with total votes** polled in CU mentioned in Form-17C, Counting Supervisor should press the “**Close**” button of the Control Unit(s) and then **press “Result”** button for getting result data

If total votes polled in the CU **don't tally** with total votes polled in CU mentioned in Form-17C, keep the **CU back inside** its carrying case and keep under Returning Officer's custody in the counting hall. Count the votes in other machines as usual. Action shall be taken as mentioned in para 14.5.

Non retrieval of result from Control Unit and as VVPAT is used

14.4 Instructions in case of Control Unit does not display result at the time of Counting.

a) First install new power packs in CU to obtain Result. Even then CU does not display result, keep the CU inside its carrying case and then under the Returning Officer's custody in the counting hall. Counting of votes in other machines should continue as usual.

b) Corresponding VVPAT shall be counted as per 14.8.

c) A report regarding counting of printed ballot slips of VVPAT should be sent to the Commission in the following format through Chief Electoral Officer concerned for information.

S. No.	No. & Name of Assembly Constituency	Polling Station No.	Unit ID of VVPAT	Unit ID of Control Unit for which VVPAT paper slips counted	
				Non-retrieval of result from CU	Under Rule 56D of the Conduct of Elections Rules, 1961

Counting of Non eraser/ non removal case

14.5 Issues regarding counting of VVPAT slips: non-deletion of mock poll data from the Control Unit or non-removal of mock poll slips from VVPAT or total votes polled in CU does not match the record of votes in Form 17C-

- (a) Pre-identified cases (on poll day, during scrutiny of documents on P+1 day etc.), where mock poll is either not erased from the Control Unit or VVPAT paper slips pertaining to mock poll not removed (fully or partially).
- (b) During the round-wise counting of EVMs, if there is any case in which the total votes polled in CU does not match the record of votes in Form 17-C, it is an indication that the Close-Result-Clear (CRC) protocol after mock poll was not correctly done in respect of this polling station during the actual poll.

14.5.1 In the above cases, the following action shall be taken:

- In all such cases, the CU shall be kept aside i.e. these polling stations will not be taken up for counting during the regular round-wise counting of the Control Units. The Table allocated to such polling stations shall be kept vacant during the relevant round of counting.
- The list of all pre-identified polling stations shall be shared with the contesting candidates before the commencement of process of counting.
- After the completion of all regular rounds of Control Unit counting, the following procedure shall be followed:

- (i) If the winning margin is more than the total votes polled in all such polling stations, these polling stations identified as per para 2 (a) & (b), will not be taken up for counting and the result will be declared without these polling stations.
- (ii) If the winning margin is equal to or less than total votes polled in these polling stations, in such case only counting of the respective VVPAT paper slips will be done and the Control Units shall be discarded for counting purpose i.e. the Control Units shall not be used for counting of votes.
- (iii) Even in cases where VVPAT paper slips pertaining to mock poll have not been taken out from the drop box of the VVPAT, the VVPAT slips shall be counted and the candidate wise votes from mock poll certificate (Pr.O's report I) shall be deducted to arrive at correct count of candidate wise votes polled.
- (iv) The VVPAT slip count result of all these polling stations shall be added to the candidate- wise tally and the final result compiled.

Sealing of EVM-VVPATs and other important papers

1. Sealing of EVM/VVPATs
2. Sealing of Statutory Papers
3. Proceeding

Sealing of EVM-VVPATs after Counting

- After completion of counting of votes, CU and BU will be kept in strong room. It has to be kept under double lock - one key with DEO and one with Dy. DEO. VVPAT slips and paper roll have to be taken out from VVPAT. VVPAT slips have to be sealed in black envelop and stored in sealed trunk with statutory papers. VVPAT will be kept in warehouse not in strong room. **No sealing of VVPAT is required.**
- **Close the outer cover of the Result Section and reseal it.**
- The control unit is to be resealed with ROs seal and the seals of such of the candidates or their election agents who may desire to affix their seals thereon.
- **Keep the control unit so resealed in its carrying case.**
- Reseal the carrying case.
- **Put a secret seal of the Commission in addition to ROs own seals**

Sealing with RO's Seal and Secret Seal

- Packet 1, Packet 2, Packet 3 & Packet 4.
- Black envelope containing VVPAT slips during Poll.
- Separate box(es) for each packet and Black envelope.
- Box(es) will be sealed with RO's seal (not secret seal) and sticker on the box(es) regarding material inside.

Sealing of other Election Papers

The packets of-

- Registers of Voters in **Form 17A**, including the voter slips.
- **Unused postal ballot papers with counterfoils** attached thereto;
- **Used postal ballot papers** whether valid, or rejected
- **Counterfoils** of used postal ballot papers;
- Used and unused **tendered ballot papers**;
- Unused (surplus) ballot papers (printed for display on ballot units and for use as tendered ballot papers);
- **Marked copies of the electoral roll**; and
- **Declarations** by electors and the attestation of their signatures.

These papers should also be sealed with the **secret seal of the Commission**

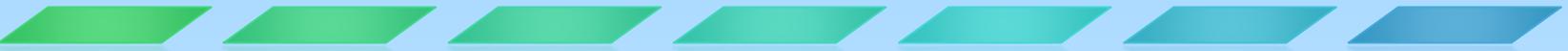
Appoint a **senior officer** to supervise sealing of packets.



These papers are to be sealed with **Secret Seal** of ECI



All of these are to be put in **steel trunk**



Each steel trunk locked with **two locks** and each lock be sealed.

EVMs and election papers thus sealed shall be deposited in **safe custody** of DEO without delay

DEO should ensure that these are deposited in **treasury/sub-treasury** under double lock, **key of one will be kept with DEO himself.**



The envelopes sealed under R 93(1) shall not be opened and their contents inspected by any person/authority except under the order of a **competent court** under **Secret Seal** **NOT to be put on locks.**



General Election to 40 Asansol Parliamentary Constituency, 2024
Proceeding of sealing of EVM and VVPATS

Date of Counting: **04.06.2024**

Counting Venue:

No. & Name of the Parliamentary Constituency:

Counting Hall No:

Counting Table No:

Round No:

No. & Name of Polling Station:

After completion of counting, whether result was retrieved from Control Units or not all power pack were removed from it. The CUs were kept back inside its carrying case and carrying cases were sealed. The signature of the Returning Officer was taken on the seal. The signatures of all candidates/their election agents/sealing agents were taken. Then all Control Units were kept in the strong room(s).

After announcement the result was announced, the VVPAT paper slips are taken out from the VVPAT unit, irrespective of whether the slips were counted or not, as per the following procedure:

- i) All VVPAT slips are taken out from VVPAT and VVPATs were sealed. The officials engaged in sealing room were checked thoroughly in addition to DFMD/Metal Detector Checking while leaving the counting hall/Chambers.
- ii) The polling station wise VVPAT paper slips are taken out from the drop box of VVPAT and kept in a paper envelope made of thick black paper. The black envelopes were sealed by using red wax with the bilingual secret seal of the Returning Officer. # Where more than one VVPAT was used in a particular polling station, the VVPAT paper slips are taken out from each VVPAT and kept in separate envelope. Following particulars are written on the envelopes:
 - (a) Name of election
 - (b) Number and Name of Parliamentary/Assembly Constituency
 - (c) Particular of polling station:
 - (d) Unique Serial Number of the Control Unit
 - (e) Unique Serial Number of VVPAT unit
 - (f) Date of poll
 - (g) Date of counting
- iii) The signatures of all candidates and their authorized agents were taken on every envelope.
- iv) All the envelopes of a particular Assembly Constituency/Assembly Segment are kept in a separate big trunk. The trunk was sealed by using red wax with the bilingual secret seal of the Returning Officer/ Assistant Returning Officer.

Following particulars are written on the trunk:

VVPAT SLIPS OF POLL DAY

- (a) Name of election

(b) Number and Name of Parliamentary/Assembly Constituency

(c) Date of poll

(d) Date of counting

v) The said trunks are kept with all the statutory documents relating to that election for disposal of it as mentioned in the Rule 94 of the Conduct of Elections Rules 1961 or preserved till the final disposal of the election petition, if any.

vi) Videography of the entire process was made with high quality CCTV recording/ videography under the supervision of the concerned RO/ARO. Two copies of CCTV recording/videography were made. A copy of the videography was kept in the strong room alongwith all statutory documents relevant with the election concerned in the trunk and one copy in the custody of the concerned District Election Officer.

vii) The thermal paper rolls and power pack were taken out from the VVPAT.

The four packets 1 to 4 as mentioned in Para 13.54.4 of RO's handbook were also sealed with bilingual secret seal. These packets were kept in steel trunks (separately for each type of packet) with double lock system.

Sealing of CUs and VVPATs were completed without raising any objection by Candidates/their Authorize Agents. All Candidates/Authorize Agents expressed satisfaction on process of sealing.

Sl. No.	Name of the Candidates	Signature of the Authorized Agents of Counting
1.	A	
2.	B	
3.	C	
4.	D	
5.	E	
6.	F	
7.	G	

Date: 04.06.2024

Place:

Signature of Micro Observer

Signature of the RO/ARO/Supervisor



Thanks & Regards